

# Waitaki Boys' High School

## Board Minutes

### Board Meeting 13

Name: Waitaki Boys' High School  
Date: Tuesday 13<sup>th</sup> December 2022  
Time: 6.45 pm to 10.00 pm (NZDT)  
Location: Waitaki Boys' High School, Waitaki Avenue

**Board Members :** Paul Edmondston (Chair), Angela Slemint, Darryl Paterson, Kirsti Broad, Graham Hay, Daniel Isbister, Kirsten Dixon

**Attendees :** Sue Robb (Guest)

#### 1. Major Decisions and Discussions

- 1.1 Welcome (Karakia) Darryl Patterson
- Paul opened the Board Meeting

#### 2. Action List

- 2.1 Discussion and update on Action list
- Middleton lease  
A verbal lease in which the board will revisit in the New Year, with the retirement of Ray Boswell, Darryl is in the process of employing a new EOTC Co-ordinator for Middleton.
  - Privacy Policy and Procedure  
Subject to guideline document, Darryl to present in January
  - Pool concern follow up  
The school pool is empty for the holidays, concerned about the seagull population, and pollution of the pool Neill is investigating and getting advice on seagull deterrent eg. Laser, Noise bird scarers.

- Communication  
Concerns of Katrinas', Darryl has addressed this with Katrina. He is unsure if Katrina is still happy to carry on being Dean of Pacifika. The only concern is keeping contact with parents and keeping their support, eg. Polyfest
- Kamar, texting capabilities, price per text sent off Kamar is 0.20c per text this soon adds up. We need to look into a new provider. Average student attendance per day 82% Costing perhaps at the next meeting from Roger.

### **3. SLT Reporting**

#### **3.1 SLT Aisea**

- The board welcomed Aisea to the meeting
  - Aiseas' Summary report Term 3 and 4 taken as read
- Discussions around his report*
- Completed NCEA Level1 that the pass rate will be up 8%
  - Disappointment re low attendance of parents to NCEA information night on how NCEA works, for year 10 students, but e-mails have been sent out and Aisea is available to answer any questions, on the upside Parent Interviews were well supported
  - 2022 relieving, discretionary leave, toil and over code. It was discussed why their was so much time in lieu and how in 2023 it was not going to be the case.
  - How Covid has given us a high total of Sick leave with Staff
  - Aisea is happy to report on whatever the board requests but prefers to report on the strategic plan over the 5 years
  - He is looking forward to 2023 and being a mentor with the teaching staff. Making sure they are being supported and a re comfortable in their teaching

#### **4 SLT Rector report**

##### **4.1 SLT Rector**

- Darryl's report taken as Read

*Discussions around his report*

- A few challenges with staff resignations and filling positions
- Interviewing for PA
- Year 9 incoming at 98 (hoping to reach 100 by the start of the Year) therefore we have 4 good sized classes of year 9s for 2023
- Hall of Memories repairs underway
- January 30<sup>th</sup> start for staff
- Looking at employing an English teacher through TeachNZ. A new avenue to recruitment of teachers  
Its teaching while earning qualifications (ie. Teaching apprenticeships. They can only teach three classes and need mentoring and support along the way, second year they can teach four.

Darryl and Aisea to discuss requirements for support and mentoring.

Darryl felt that we could pay him out from ops grant but it was felt that the budget was too tight and it should be paid from our teaching salaries. The board felt that yes he would need to be paid from our teaching salaries. The board felt that yes he would need to be paid from teacher's salaries and this was moved by Graham. Paul moved this is subject to clarification of requirements and payment coming from teachers salaries and discussion with Aisea before forms are signed

## **5 SLT Roger, Annual Plan**

### 5.1 Annual Plan

- \* Annual plan taken as read

*Discussions around this report*

- Cultural response to engage Community, Maori, Website, Marketing, Old Boys, International students, we need more of a plan. Cultural and positive.
- Ideally Darryl talked about being able to employ someone to pull together marketing, social media, website. Bringing it all under one umbrella. Kirsti suggested she could start a process at board level to progress what the school needed initially
- Rams processes have been sloppy, we need to focus and it's the Boards expectation that its faultless. If its not right then the trip is stopped. Darryl to address this with Roger.
- Days for open instruction next year is 380 days last day being the 14<sup>th</sup> December 2023 tbc, Darryl seeking advice on this 30<sup>th</sup> January Teacher only day, boys finish 13<sup>th</sup> staff 14<sup>th</sup>.
- Discussion about Truancy with higher unjustified. At the end of the year with activities and camps as end of year programme, some students and families decide to let school slide. Timing of activities at year end to be revisited.
- Camps they find cost too much and even though the school finds funding for all students to attend school camp often it's a pride thing' and families won't ask for financial help. As a school we can't enforce payment so a school camp fee is a donation. We have the Community Trust and a generous benefactor who would never want to see a student not go to camp because his family can't afford it.
- Uploading of policies, Policy plans due for review. Policies on the website, not matching Boardpro.

## **6 Finance**

- 6.1 Angela spoke about the seagull problem at the pool. Neil had asked around and someone said the best deterrent is a laser light, quote \$ 4.5K. The board are going to investigate some other ways to discourage the seagulls.
- 6.2 Hostel Employment contracts need to be up dated, Darryl is contacting his employment lawyer in the need to update the contracts we have been using.
- 6.3 The budget will be gone over with the finance committee before Xmas so they will come back to the January meeting with that. Sign off February

6.4 Policies reviews, Strategic plan 2024 in place by March. Privacy policy review. Working together Board Assurance Statement of Self Review

## **7 Correspondence**

\* Angelas resignation *accepted*

## **8 January Meeting schedule**

Kirsten Dixon approved that the minutes of the Board Meeting for the 29<sup>th</sup> November were an accurate record

We closed with a Karakia and a thought of self review for the meeting

Close the meeting 10.00pm

Action list:

*Darryl is talking to Lawyer updating employment contracts, need of sound employment agreements. Advice sought.*

*Discussion RAMS to Roger*

*Pool Bird problem*

*Carry forward TeachNZ Teacher*